

Management Development Institute Gurgaon

Date: Aug 31,2022

Addendum-1:

Tender No. MDI/CC/2022-23/ERP-Upg-Spt/06 **dated** Aug 13,2022

Tender Sub: Invitation of sealed quotations for (A) Upgrading the Tools, Image & Database of Oracle PeopleSoft ERP and (B) Annual support for PeopleSoft ERP (HRMS and FSCM).

Please find below clarifications issued in the form of Addendum to the Tender. Kindly submit signed and stamped copy of this Addendum along with technical bid.

S. No.	Page No./ Clause No./ Sr.No.	Existing Description/ Query	Revised Description
1.	Page 1	Last Date of Bid Submission: September 05, 2022 3:30 PM	Last Date of Bid Submission: September 12, 2022 3:30 PM
2.	Page 3, Clause 22 (b)	Support Service shall be paid on post-quarterly basis on satisfactory completion of service and receipt of the invoice and submission of quarterly reports.	Support Service shall be paid on post-monthly basis on satisfactory completion of service and receipt of the invoice and submission of monthly reports.
3.	Page 4, Clause 24 (d) Bid Rejection Criteria	Bidder not having turnover of Rs. 10 Crore during each year in last three financial years. The Bidder has to be profitable and should not have incurred loss in any of the last 3 consecutive Financial Years. Bidders required to submit CA Certificate or any other relevant certificate indicating the turnover for the last 3 consecutive Financial Years (FY 2017-18, 2018-19, 2019-20)	Bidder not having turnover of Rs. 2 Crore during each year in last three financial years. The Bidder has to be profitable and should not have incurred loss in any of the last 3 consecutive Financial Years. Bidders required to submit CA Certificate or any other relevant certificate indicating the turnover for the last 3 consecutive Financial Years (FY 2017-18, 2018-19, 2019-20)
4.	Page 6, Clause 31, S.No. 4 Qualification Criteria	The Bidder should have an annual turnover of Rupees 10 Crore in each of the last 3 consecutive Financial Years (FY 2017-18, 2018-19 and 2019-20).	The Bidder should have an annual turnover of Rupees 2 Crore in each of the last 3 consecutive Financial Years (FY 2017-18, 2018-19 and 2019-20).
5.	Page 6, Clause 31, S.No. 5 Qualification Criteria	The bidder should have experience of completing at least two similar projects of Upgradation in Cloud & two	The bidder should have experience of completing at least one similar (size and modules) projects of Upgradation in Cloud & two similar ERP support

		similar ERP support services for Oracle PeopleSoft ERP with any University/ Institute. Such Contracts should be in Central Govt. University/ State Govt. University/ IITs / IIMs/Reputed Educational Institute in India within last 3 years.	services for Oracle PeopleSoft ERP with any University/ Institute and one similar (size and modules) with any company/PSU/ Govt. etc. The university/ Institute Contract should be in Central Govt. University/ State Govt. University/ IITs / IIMs/Reputed Educational Institute in India within last 3 years.
6.	Page 17, Annexure-2 Scope of Work	Clarification No. of Servers / Instances	Details are 1. Application Server i. IHub Production ii. HCM Production iii. FSCM Production iv. IHub Test v. HCM Test vi. FSCM Test vii. HCM PUM Server viii. FSCM PUM Server ix. FTP Server with Elastic Search x. Open VPN 2. Database i. IHub Production ii. HCM Production iii. FSCM Production iv. IHub Test v. HCM CFG vi. HCM Test vii. FSCM CFG viii. FSCM Test
7.	Page 17, Annexure-2 Scope of Work	New Addition	A. Configuration of Auto Shutdown and Auto Startup at a predefined time and day. The following activities are required: i. Application Servers Shutdown/ Startup – all services, all instances, web services, app server ii. DB Server Shutdown/ Startup – Stopping and starting DB Services and Server B. Configuration of TDS Patch in payroll module of HCM
8.	Page 17, Annexure-2 Scope of Work	Delivered, Bolt-On and Enhancement Application details, which would need to be	HRMS Delivered Modules ● Core HR

		<p>moved to fluid.</p> <ul style="list-style-type: none"> • Absence Management • Global Payroll • Employee Self Service • Profile Management • Position Management <p>Bolt-On</p> <ul style="list-style-type: none"> • Bus/Car Facility • Accommodation • Clearance • EL Encashment • Loan and Advance • Employee Resignation • LTA/LTC • Medical Insurance • Tuition Fee Reimbursement • Newspaper Reimbursement • Telephone Reimbursement • Provident Fund • Medical Benefits • Reports <p>Enhancement</p> <ul style="list-style-type: none"> • File Attachment in Leave Request Page • Custom Rules are applied in Submit Button at Leave Request Page. <p>FSCM</p> <p>Delivered Modules</p> <ul style="list-style-type: none"> • General Ledger • Billing • Purchasing • Asset Management • Accounts Payable • Accounts Receivable • Travel & Expense • Inventory Management • Commitment Control • Treasury <p>Bolt-On</p> <ul style="list-style-type: none"> • Consultancy • Department Purchasing
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			<ul style="list-style-type: none"> • GSTR Reports • Maintenance Management • Local Conveyance Request • Release Payment for Reimbursement • Reports • Approval status • Account Ledger • Vendor Ledger • Customer Ledger • Bank Statement Load process <p>Enhancement</p> <ul style="list-style-type: none"> • Payment ID for deposit creation (Max length 20) • Adding Vendor name field to the Semi manual Reconciliation Page • PO reference field made mandatory in case of credit note creation (Billing Module) • BU set as display only field in all search pages • On the Budget Journal and Budget Transfer Page, creator user id display added. • City, State and Postal field made mandatory in case of new customer & vendor creation. • Multiple fields added in the TA/DA module • PSBD layout customized for Bank Reconciliation • Additions of 3 options (radio button) on PR creation page • Search by Department in PR, PO, Billing, Voucher <p>Custom pages created</p> <ul style="list-style-type: none"> • Creation of MDP program • Creation of inventory Stock request • MDI Fulfill Stock Order Page • Employee Cadre Setup page for TA/DA entitlements
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			<ul style="list-style-type: none"> • Expense Capping Setup • Approval Workflow Engine Setup • Employee Department Mapping Custom Reports <ul style="list-style-type: none"> • Account Ledger • Vendor Ledger • Customer Ledger • List Of Customer Balances • PO Print Report • Billing Proforma Print Report • Billing Invoice Print Report • Voucher Print Report • Student Receipt Report • Bank Reconciliation Report
9.	Page 17, Annexure-2 Scope of Work	Time Period for Project Completion	2 months from the date of Work Order
10.	Page 22 Annexure-2, Scope of Work, Scope for ERP Support Point 20	<p>20. Following resources are required:</p> <p>a. PeopleSoft Techno-functional in - Campus, core HRMS & Global Payroll/ Absence and bolt-ons: Dedicated resource at our MDI Gurgaon Office from Monday to Friday 9.30 to 17.30.</p> <p>b. PeopleSoft Techno-functional in – FSCM: Dedicated resource at our MDI Gurgaon Office from Monday to Friday 9.30 to 17.30.</p> <p>c. PeopleSoft System Administrator cum Database Administrator – Remote on call basis</p> <p>d. Oracle Cloud Infrastructure cum Network and Database Administrator – Remote on call basis</p> <p>e. Single Point of contact for MDI - Remote</p>	<p>20. Following resources are required:</p> <p>a. PeopleSoft Techno-functional core HRMS & Global Payroll/ Absence and bolt-ons: Dedicated resource at our MDI Gurgaon Office from Monday to Friday 9.30 to 17.30.</p> <p>b. PeopleSoft Techno-functional in – FSCM: Dedicated resource at our MDI Gurgaon Office from Monday to Friday 9.30 to 17.30.</p> <p>c. PeopleSoft System Administrator cum Database Administrator – Remote on call basis</p> <p>d. Oracle Cloud Infrastructure cum Network and Database Administrator – Remote on call basis</p> <p>e. Single Point of contact for MDI - Remote</p>