

(MDI/Estates/basket Ball Court/2024-25 dated 09 May 2024)

LIMITED TENDER DOCUMENT

FOR

**“PROVIDING & FIXING OF DSM INTERLOCKING
POLYPROPYLENE TILES AND CIVIL WORK IN THE EXISTING
BASKETBALL COURT NEAR TAKSHASHILA HOSTEL
BUILDING
AT MDI CAMPUS, GURGAON”**

Last Date of submission of filled bids at MDI Gurgaon: 15 May 2024, up to 3 P.M.

(Tender document is to be submitted in original in sealed covers, duly filled and signed in blue/black colour ink on all pages by Authorized Signatory/Proprietor with Company's seal stamped on each page).



Management Development Institute Gurgaon

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LIMITED TENDER FOR

“Providing & fixing of DSM interlocking polypropylene tiles and Civil work in the existing basketball court, near Takshashila Hostel Building at MDI Campus, Gurgaon”

1. **INTRODUCTION**

Management Development Institute Gurgaon, (MDIG), Haryana (hereinafter referred to as the "Institute") is one of the Institute of national repute and is dedicated to offer world-class programs in Management Education. The Institute Invites Sealed Tenders on 'Single Bid System' as mentioned hereunder in the attached prescribed format from reputed Agency/Firm having adequate experience in similar type of work.

2. **TENDER NOTICE:**

MDI invites sealed bids under Single bid system (Price Bid only) for **“Providing & fixing of DSM interlocking polypropylene tiles and Civil work in the existing basketball court, near Takshashila Hostel Building at MDI Campus, Gurgaon”** from the firms/ agencies who have adequate experience to carry out the similar nature of works earlier.

The prospective Bidders are advised to read the entire tender document carefully and satisfy themselves about the work, and site condition by visiting the MDI Campus (Estate Deptt.), on any working day between 09.30 a.m. to 5.30 p.m. before submitting their tenders (nothing is payable for visiting the MDI campus in this regard). The sealed tender should be addressed to:-

**“The Chief Administrative Officer (IS),
Management Development Institute,
Mehrauli Road Sukhrali, Gurgaon, Haryana-122007”**

so as to reach on or before 03 PM, 15.05.2024 (Wednesday) at Physical Infrastructure department at Takshashila building before the last date and time through speed post/by hand only.

3. **Time schedule for tender process:**

Sr. No	Description Details	Date and Time
1	Date of Publication of- LIMITED TENDER Notification on MDI Gurgaon Website	09/05/2024
2	EMD - demand draft in favor of “ Management Development Institute Society”	25,000/-
3	Last Date of submission of filled bids at MDI Gurgaon	15/05/2024 Up to 03.00 P.M

4. **Submit the following documents:** The agencies/companies shall enclose the copies of the following documents

- Price Bid Proforma – Annexure.'A'.
- Demand Draft
- Experience proof with client Certificate/work order (2Nos) duly attached for similar work done.

5. **Mode of Submission:**

The price bid & EMD should be sealed in a cover duly superscribed as **“providing & fixing of DSM interlocking polypropylene tiles and Civil work in the existing basketball court, near Takshashila Hostel Building at MDI Campus, Gurgaon”**.

6. **Earnest Money Deposit (EMD):**

- The Earnest Money Deposit (EMD) of an amount of Rs. 25,000/- in the form of Demand Draft only in favor of **Management Development Institute Society** and payable at **Gurgaon**, EMD will not bear any interest.



(b) **Forfeiture of the EMD(Interest-free):** If any tenderer withdraws the bid, after the award of work the EMD amount will be forfeited and he will be disqualified from participating in any future tender of the Institute.

(c) **Refund of EMD:** The EMD of unsuccessful tenderer will be refunded within 20 working days of last date of submission of bid at MDI Gurgaon.

(d) **Cheque will not be accepted towards EMD.**

7. The EMD amount of Rs. 25,000/-of successful bidder will be retained as security deposit for a period of 90 days from satisfactory completion of works. No interest shall be paid.

8. **AWARD OF WORK**

The agency quoting the lowest rate for above tender shall be considered for award of work. However, MDI does not bind itself to accept the lowest or any other offer and reserves the right to accept or reject any or all the offers either in full or part without assigning any reason or bargain to arrive at reasonable rates.

9. **Terms and conditions are as under**

- (a) The price quoted for the above items should be inclusive of all costs of materials, labor charges, Packing, transportation, insurance, installation, and exclusive of GST. The price should be quoted in price format (Annexure-A) only.
- (b) The scope of work shall include "Providing & fixing of DSM interlocking polypropylene tiles and Civil work in the existing basketball court, near Takshashila Hostel Building at MDI Gurgaon". The successful bidder will assume full responsibility of the complete work until final acceptance.
- (c) No advance payment will be paid by the Institute.
- (d) TDS shall be deducted as per rules.
- (e) The entire work should be completed within 30 days from the date of awarding the work.
- (f) In case the work is not completed within the date stipulated penalty @Rs.5000/- each day of delay subject to a maximum of Rs.1,00,000/- (Rs One Lakh only) shall be imposed. However, the Director, MDI Gurgaon shall have power to grant an extension of time on valid grounds.
- (g) The work shall be executed as per CPWD specification. The mode of measurement of work done shall also be based on CPWD specification.
- (h) The agency shall bring only the actual quantity of materials required after measuring the actual area of work to be done at site.
- (i) The dismantled mulba/rubbish should be disposed off outside the campus at a suitable dumping ground at no extra cost within 3 days of completion of work or it would be got done by the Institute at the risk and cost of the agency and the said amount shall be deducted from the bills of the agency.



- (j) The agency should make its own arrangements for all tools and plants required to complete the job.
- (k) The watch and ward of materials brought at site shall be the responsibility of the agency. No labour will be allowed to stay inside the Campus.
- (l) The work should be organized/carried out without affecting the normal functioning of the Institute. There should be least disturbance for the movement of traffic inside the Campus.
- (m) The agency must get acquainted with the proposed site for the work and study specifications and conditions before quoting the rates.
- (n) No payment will be made to the agency for damage caused by rains or other natural calamities during the execution of the work and no claim on this account will be entertained. The damages, if any, occurred shall be rectified without any extra cost.
- (o) The agency shall take all safety precautions while carrying out for the safety of his employees and the Institute shall not be in any way liable for any damage/liability on account of any mishap or negligence of the agency.
- (p) Please note that agency should not make any modifications /alterations in the 'Annexure-A'.
- (q) **Terms Payment Terms: -**
- (A) Running Account bill payment will be considered against the work done not below 80% of the value of the total work done and shall be paid on submission of the Running bills by the agency after completion of the work.
- (B) **Retention Money (interest-free):** Retention money amounting 5% of the final bill value will be deducted from the final bill to be paid to the agency, after satisfactory completion of the work. Retention money will be released after completion of one year period (to be counted from the date of actual handing over the site to the Institute, on satisfactory completion of the work). No interest shall be paid.
- (C) No request for advance payment shall be considered by the Institute.

10. The quantities indicated in the schedule of quantities are approximate only. The quantities can be increased or decreased or totally deleted while placing order by the Institute. Payment shall be made to the actual quantity of work executed at site.
11. MDI reserves the right to accept or reject any or all the bids without assigning any reason whatsoever.
12. Page no.1-5 are to be signed by the authorized representative of the agency, officials stamped on all pages and to be submitted in the sealed envelope along with 'Annexure-A'.

Yours faithfully,



(D S Rawat)
C.E, MDI

Enclose: Annexure-A

PRICE BID PROFORMA

For "Providing & fixing of DSM interlocking polypropylene tiles and Civil work in the existing basketball court near, Takshashila Hostel Building at MDI Gurgaon".

To be printed on the agency Letterhead

S No.	Items	Unit	Qty	Rate (exclusive of GST)	Amount (exclusive of GST)
1	Repairing of Concrete surface with proper slope in C.C 1:2:4 slope as per site requirement.	M3	6		
2	Providing and fixing of basketball backboard, size 72" X 42"	Nos	2		
3	Providing and fixing of M.S drain, size 48"X 8" (one piece) with proper drain slope on the existing drain (sample available with Institute)	Kg	100		
4	Providing & fixing of DSM interlocking polypropylene tiles, size 304.8 mm X 304.8 mm, Height 15.7 mm. <ul style="list-style-type: none"> • High-grade co-polymers of Polypropylene adjusted to specified temp. • Maintenance-free and ready to play for all 365 days. • Anti-slip, anti-UV, Fire retardant, non-fading surface. • 100% recyclable. Doubled layered. • High Impact Absorption for increased safety. • Size-304.8 mm X 304.8 mm, Height 15.7 mm. • Weight bearing quality per tile-23 – 24 tones. • Quality Tests- Lab sports, SML testing Lab & CIPET. • Warranty – 5 years, Expected Life- 15 years, Make-Indian. 	M2	550		
	TOTAL				
	GST Amount (@.....%)				
	GRAND TOTAL (inclusive GST)				

Note: The above-mentioned quantity is indicative and may vary as per actual work on site.



Office Seal