

**TENDER DOCUMENT**  
**FOR**  
**“ENGAGEMENT OF ELECTRICAL CONSULTANT**  
**FOR**  
**(A) ELECTRICAL AUDIT OF EXISTING OLD BUILDING**  
**AND**  
**(B) ENHANCEMENT OF ELECTRICAL LOAD OF**  
**MDI GURGAON CAMPUS”**

Pre-Bid meeting will be held on 05 March 2024 (Tuesday) at 2:30 PM at Estate Office,

Last Date of submission of filled tender at MDI Gurgaon: 19 March 2024, 3 P.M.

MDI Gurgaon

(Tender document is to be submitted in original in sealed covers, duly filled and signed in blue/black colour ink on all pages by Authorized Signatory/Proprietor with Company's seal stamped on each page).



**Management Development Institute Gurgaon**

**Mehrauli Road, Sukhrali, Gurgaon-122007**

**Ph:- +91-124-4560000, Fax:- +91-124-4560005, [www.mdi.ac.in](http://www.mdi.ac.in)**



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The bidder/Consultants are requested to enclose an Index Table on first page of the Technical Bid along with enclosures giving details about - Sl. No., Particulars, and Page Nos. from-to, so that during scrutiny of the documents no document is left overlooked by the Institute.



## SECTION - I

### **Notice Inviting Tender for “Engagement of Electrical consultant for (a) electrical audit of existing old building. (b) Enhancement of Electrical Load of MDI Gurgaon Campus”**

Management Development Institute (MDI) Gurgaon, (hereinafter referred to as the "Institute") established in 1972, is a top-ranking business school in India with the vision to be a 'Global Business School', a center of excellence in management education, high-quality research, executive management development programs, and value-added consultancy. The institute integrates knowledge, research, industry experience, and international exposure to offer comprehensive programs. It is the first Indian Business School and second in Asia to be accredited by 'Association of MBAs' (AMBA), UK. Various surveys have consistently ranked MDI among the top 10 B-Schools of the country. The Postgraduate programs in Management offered by MDI are recognized and accredited by the All-India Council for Technical Education (AICTE). MDI Gurgaon endeavors to be a plastic-free campus. Also, MDI Gurgaon follows the waste segregation at source as per the directions of Govt. of India from time to time and the vendor has to necessarily adopt the same.

The Institute invites bids from the interested eligible and reputed vendors in “Two Bid System” consisting of “Technical Bid and Financial Bid” as mentioned hereunder, strictly in the format attached, for engaging bidder/Consultant for **“Engagement of Electrical consultant for (a) electrical audit of existing old building. (b) Enhancement of Electrical Load of MDI Gurgaon Campus”**. Interested eligible bidders/Consultants may submit bids in two separate envelopes duly super-scribed as "Technical Bid" and "Financial Bid". Both these bids should be put in one big envelope superscribed **“Engagement of Electrical consultant for (a) electrical audit of existing old building. (b) Enhancement of Electrical Load of MDI Gurgaon Campus”**.

The tender form can be downloaded from Management Development Institute Gurgaon website: <https://mdi.ac.in> from 28 February 2024 onwards and the same is duly filled along with enclosures be submitted in physical form through speed post /by hand latest by **19 March 2024 up to 3:00 PM at MDI Gurgaon**. Any bid received after the last date and time for bid submission will not be accepted and will be summarily rejected.

The prospective Bidder/Consultants are advised to read the entire tender document carefully and satisfy themselves about the work, and site condition by visiting the MDI Campus (Estate office), on any working day between 10 a.m. and 5 p.m. before submitting their bid (nothing is payable for visiting the MDI campus in this regard). The sealed tender as specified in the tender document should be addressed to :-

**“The Chief Administrative Officer (IS)**

**Management Development Institute,**

**Mehrauli Road Sukhrali, Gurgaon- 122007”**

so as to reach on or before 3 PM, **19 March 2024**. The tender may be dropped in the Tender Box placed at the Estate Department Office at Taksha Shila building before the last date and time.





**SECTION - II**  
**IMPORTANT INFORMATION RELATED TO TENDER**

Sl. No.	Information	Dates
1.	Date/Time of Publishing of Tender	<b>28 February 2024, 10 a.m. onwards</b> <a href="https://www.mdi.ac.in/infrastructure/tenders.html">https://www.mdi.ac.in/infrastructure/tenders.html</a>
2.	Date/Time of Pre-Bid Meeting (for Clarification)	<b>05 March 2024 / 2:30 PM</b> (at Estate office MDI Gurgaon). <b>Bidder/Consultants are requested to depute only one person to attend the meeting.</b>
3.	Date/Time of closing of Tender	<b>19 March 2024 / 3:00 PM</b>
4.	EMD Amount (Refundable to unsuccessful Bidder/Consultant)	Rs. 10,000/- is to be paid through a Demand Draft in favour of " <b>Management Development Institute Society</b> ", payable at <b>Gurgaon</b> . The DD has to be placed in the Technical Bid, which the bid would not be considered valid.
5.	Period of validity of Tender	<b>180 days from the date of closing of Tender</b>
6.	Address for pre-bid and communication	<b>CE (Estate Office),</b> Management Development Institute Mehrauli Road, Sukhrali, Gurgaon-122007 (Haryana) Contact no.: 0124-4560517 (9.30 AM to 5.30 PM on working days Mon-Fri), e-mail dsrawat@mdi.ac.in.

- Sealed Bids are invited under two bid systems from reputed, well-established Bidder/Consultants in the prescribed formats.
- The bids duly filled in all respects enclosing necessary documents may be addressed to **Chief Administrative Officer (Institutional Services), Management Development Institute, Mehrauli Road, Sukhrali, Gurgaon-122007 (Haryana)** so as to reach on or before **19 March 2024 /3:00 PM**.
- The address and contact numbers for sending Bids or seeking clarifications regarding this Tender are given below:  
**Bids queries to be addressed to:** C.E (Estate Office), Management Development Institute Gurgaon.
- Tenders should be accompanied by Bid Security for an amount of **Rs.10,000/- (Rupees Ten Thousand Only)** submitted in the form of Demand Draft in favour of "**Management Development Institute Society**", payable at **Gurgaon**.
- Tenders received after the last date and time (i.e. **19 March 2024 at 3:00 PM**) will not be considered.
- MDI GURGAON reserves the right to either accept or reject any or all of the tenders without assigning any reason whatsoever and the decision of Director MDI Gurgaon shall be final and binding.

C.E, Estate  
MDI Gurgaon



**SECTION - III**  
**INSTRUCTIONS FOR BIDDER/CONSULTANTS**

1. **Scope of Services:** The scope of work is "Engagement of Electrical consultant for (a) electrical audit of existing old building. (b) Enhancement of Electrical Load MDIGurgaon Campus". The successful bidder/Consultant will assume full responsibility for the complete work until final acceptance.

2. **Qualification requirement of the Bidder/Consultant:**

The bidder/Consultant, who fulfills the following eligibility criteria shall be eligible to participate.

- a) The minimum educational qualification of an electrical consultant is a Post Graduate Electrical Engineer from a premier engineering Institute viz. IITs, DCE, or similar Institutions in India or abroad and have BEE certification by Ministry of Energy and Power.
- b) The bidder/Consultant must have a minimum of 05(Five) years of post-academic experience in successful execution of electrical audits in Govt./PSU/Institution/Private firms. Attach Certificate of Experience and Satisfactory Completion of work awarded and issued by concerned Establishments/Companies.
- c) The bidder/Consultant should be registered with appropriate authority for carrying out electrical audits/Consultant-related works and have an Electrical License in Category 'A' or 'B' from any GOVT authority.
- d) The average financial turnover during the last five years ending (2018-19,2019-20,2020-21, 2021-22 & 2022-23) should be Rs.20 (Twenty) Lakh.
- e) Should have own Bank Account.
- f) Should be registered with Income Tax and GST departments.

3. **Submission of bid:-**

The offers must be submitted in two separate sealed covers as under:-

**A. Technical Bid:-**

- a. Technical bid along with enclosures duly signed and official sealed.
- b. Demand Draft of Rs. 10,000/- as an EMD (Earnest Money Deposit) in favor of "**MANAGEMENT DEVELOPMENT INSTITUTE SOCIETY**" payable at **Gurgaon**.

**B. Commercial Bid:-**

Financial Bid Proforma, in the prescribed format (Annexure-I) only. No other format will be accepted by the Institute. The prices/offer must be valid for 180 days at least.

4. **SCOPE OF WORK:-**

**PART-A. ELECTRICAL AUDIT OF EXISTING OLD BUILDINGS**

**I. LT SIDE:-**

The scope of work for the electrical audit shall be as under-



1). Audit Assessment and electrical load of the existing old building(including solar panels, Transformer) having life of more than 15 years, as per details given below, and replacement/repair /Implementation during April- June 2024.

S. No	NAME OF BUILDINGS	Floor
1	Scholars block -A, B, C, D and E	G+1
2	Takshashila - A, B, C, D, E and F	G-2
3	MDP Dining Hall	G+1
4	E.S.S( Ele. Substation )	G
5	Residence type-D	G+1
6	Residence type-D old	G+1
7	Residence Type- E block-E1 & E2	G+1
8	Residence type- Cblock-1	G+1
9	Residence type- C block-2	G+1
10	Director Bungalow	G+1
11	Gyan Grih (Library )	G+1
12	Auditorium	G+1
13	Kaveri Girls Hostel (housing type-E)	G+2
14	Housing type-C1	G+2
15	Change Master ( Hostel block )	G+2
16	Nalanda hostel	G+2
17	Gurukula	G+1
18	Oddey ( Hostel block )	B+G+3
19	New Dining Hall	G+1
20	Parthenon hostel	B+G+3
21	Lakshay building	B+G+3
22	Kshitij hostel	G+3
23	Gate No.1 & 2	G

- Physical inspection of the Building with reference to applicable Indian Standards, Indian Electricity Rules and other relevant codes of Practice & Identifying electrical hazards ( Shocks, etc. )
- Analysis of electrical equipment.
- Analysis of LT cables laid between main LT panel to respective buildings.
- Testing of earthing of buildings.
- Analysis of LT cables and Electrical wiring in the building.
- To prepare tender documents for procurement of the electrical equipment that erection, testing, and commissioning need to be replaced/upgraded.
- Preparation of scheme and Electrical specification for all items which have to be procured.
- Prepare a Budget of cost Estimate for Supply and Erection of the proposed Electrical equipment.
- To prepare the list and tender for dismantling and disposal of unserviceable/unused equipment's.
- To look after the completed execution work with erection, testing, and commissioning as per the actual BOQ.





k) Prepare a Complete Single Line Diagram (SLD) of MDI Electrical Establishment.

l) **Bidder / Consultant will not participate in the procurement process of the material at a later stage.**

**II. HT SIDE MDI GURGAON CAMPUS:-**

- a) To undertake detailed engineering in selection of suitable rating of VCB (HT), Auto power factor compensation panel, Captive power generation, Bus Duct replacement of old 11 KV equipment, Re-alignment of 11 KV cabling, incorporation of high tension input protection, expansion of PLC control system to include the new additions, assess the requirement of interconnecting cables, suggest the replacement of old systems or equipment's which are now unreliable for smooth operation and to suggest the quantum of sanctioned load for the Institute.
- b) All Electric equipment of building falls under scope of work (eg. HT Panels, LT Panels, HVAC, Split ACs, DG sets, UPS, Electric panels, transformer, Earthing, Lighting arrestor, etc.).
- c) Performance & testing of Bus bar, safety device like MCB, ELCB & electric distribution panel of air conditioning unit.
- d) To assist in the inspection of major items for supply at the works of the manufacturer as per the approved QAP (Quality Assurance Plan) before shipment of the equipment to MDI Gurgaon.
- e) Periodical supervision of the installation and commissioning of the above work.
- f) Prepare a Complete Single Line Diagram (SLD) of MDI Electrical Establishment.
- g) Evaluate the Condition of Switch Gear Panels of all the buildings at MDI and recommend remedial action if found un-reliable in any way including under capacity due to increase of use of Air Conditioning Load.
- h) Prepare BOQ of Erection and Commissioning of Electrical Works.
- i) Accompany MDI Inspection Team, if required at the works of the Manufacturer of major items of procurement for Acceptance Testing at the works of the vendor.
- j) Participate in periodic inspection of site Erection and commissioning work.
- k) Certification of contractors' bills as per the tender items and actual quantity executed for release of payment.

**NOTE:-** After the award of work report of assessment of electrical load, proposal of new systems, total electrical load requirement, and capacity of equipment like VCB, DG set, panels, and OH line, etc to be submitted within one month from the date of award letter.

**PART-B, ENHANCEMENT OF LOAD**

- a) To assess the demand for electrical load after expansion of proposed building of the Campus Rejuvenation Project and analysis of newly installed equipment.
  - (i) Academic Building
  - (ii) Girls Hostel
  - (iii) Boys Hostel
  - (iv) Auditorium
  - (v) Main Gate



- b) Prepare and submission of the proposal for enhancement of electrical load to the concerned authorities viz. DHBVN & Elec Inspectriate.
- c) Liasioning for obtaining approvals from the concerned govt authority regarding load enhancement.
- d) The institute will provide the documents and necessary Govt fees only

### III. Documents required in support of eligibility and Qualification:

The Tenderer should submit the following documents along with Technical Bid:

- a) Self-attested copy of the minimum educational qualification of the electrical consultant ( Post Graduate Electrical Engineer from a premier engineering Institute viz. IITs, DCE, or similar Institutions in India or abroad) and Self-attested copy of BEE certification by Ministry of Energy and Power.
- b) Self-attested copy of Electrical license issued by the competent Government Authority.
- c) Statement of Average Annual Turnover of last five years, in support of eligibility criteria mentioned above, from a registered practicing Chartered Accountant only (Section -V).
- d) EMD of required amount as specified in this tender document.
- e) Self-attested copy of GST registration certificate and PAN.
- f) Self-attested copies of work Orders and Client Satisfactory Certificates issued from at least three or more clients during the last five years (Section -VI).
- g) Declaration for not having been blacklisted by office of any State Government/Government of India as per the format in this tender document (Section -VII).

### IV. Tender Validity

The validity period of the bid will be 180 days from the last date of bid submission at MDI Gurgaon, which may be extended by the bidder/Consultants for such period as may be requested by MDI Gurgaon. A proposal valid for a shorter period may be rejected as non-responsive.

### V. Earnest Money Deposit (EMD)

- a) The interested bidder/Consultants may submit the tender document complete in all respects along with earnest Money Deposit (EMD) of Rs. 10,000/- (Rupees Ten Thousand only) in the form of a Demand Draft from a commercial bank, in favour of "**Management Development Institute Society**", payable at Gurgaon".
- b) Any Tender not accompanied by EMD shall be summarily rejected and not considered at all.
- c) EMD of unsuccessful bidder/Consultants will be returned without any interest within 30 days after finalization of tender.
- d) EMD of the successful bidder/Consultant shall be returned on after one month of satisfactory completion of work.
- e) EMD shall be forfeited if the bidder/Consultant withdraws his bid during the validity period of Tender.
- f) The Earnest Money shall be forfeited if
  - (i) The Bidder/Consultant/Tenderer withdraws his Tender during the validity period of Tender.
  - (ii) The Successful Bidder/Consultant/Tenderer fails to comply with all the terms and conditions of the Tender Document during the currency of the contract.





**VI. Preparation and Submission of Bids:**

- a) Tenders are to be submitted as per two bid system i.e.- Technical Bid and Financial Bid.
- b) All entries in the tender form should be legible and filled clearly.
- c) Tender should be typewritten and correction and interlineation if any in the bid should be attested with full signature by the tenderer, failing which the bid will be treated as ineligible. Corrections done with correction fluid will not be accepted.
- d) All documents/papers should be numbered, signed and sealed by the Tenderer on each page.
- e) Technical Bid should contain all the documents required and EMD as specified in relevant paras. Technical Bid should also contain the Tender document duly signed and official stamped on each page.
- f) The Financial Bid Envelope should contain the Price Bid only, as per format given in **Annexure-I**. No overwriting, corrections, interlineations, etc. are permitted in the Financial Bid. If found, bid shall be liable to be rejected.
- g) The rates should be quoted for the services to be provided as per instructions given in the tender document.
- h) Both the bids (Technical and Financial) should be separately sealed in envelopes superscribing as Technical Bid and Financial Bid, respectively. Both the sealed envelopes should be put in a third sealed envelope and should be superscribed as **"Engagement of Electrical consultant for (a) electrical audit of existing old building. (b) Enhancement of Electrical Load MDI Gurgaon Campus"**.

**VII. Bid Submission:**

Sealed Bids should be addressed and submitted along with requisite documents to **Chief Administrative Officer (Institutional Services), MDI Gurgaon, Mehrauli Road, Sukhrali, Gurgaon-122007** Haryana latest by 19 March 2024 by 3 P.M. through Speed Post/By Hand only.

**VIII. Late Bids:**

Tender submitted or received after the closing date and time will not be considered. The bidder/Consultants shall ensure that timelines are adhered to and any bids received later than the specified time and date shall not be entertained.

**IX. Award of Contract:**

- a) MDI Gurgaon may award the contract to the successfully evaluated bidder/Consultant whose bid has been found to be responsive and who is eligible and qualified to perform the contract satisfactorily as per the terms and conditions incorporated in the bidding document.
- b) MDI Gurgaon will communicate to the successful bidder/Consultant that its proposal has been accepted. This letter (hereinafter and in the condition of contract called the "Letter of Award") shall prescribe the terms of payment to the contractor in consideration of the execution of work/services by the contractor as prescribed in the contract.



- c) Failure of the successful bidder/Consultant to comply with the requirements of the above clauses shall constitute sufficient grounds for the annulment of the award and forfeiture of bid security.

**X. Other Terms and conditions**

- a) The scope of work shall include "**Engagement of Electrical consultant for (a) electrical audit of existing old buildings. (b) Enhancement of Electrical Load MDI Gurgaon Campus**". The successful bidder/Consultant will assume full responsibility for the complete work until final acceptance as per work awarded.
- b) The entire work assessment should be completed and report submitted within 30 days of date of LOA, in writing to the Institute.
- c) In case the work is not completed within the date stipulated/communicated penalty shall be imposed @Rs.1000/- each day of delay subject to a maximum of Rs.10,000/- (Rs Ten Thousand only). However, Director, MDI Gurgaon shall be empowered to grant an extension of time on valid grounds.
- d) The bidder/Consultant shall take all safety precautions for safety of his employees and the Institute shall not be, in any way, liable for any damage/ liability on account of any mishap or negligence of the bidder/Consultant.
- e) Bidder/Consultant shall be responsible for any mishap/accident and liability in respect of him and his staff deployed for work, if any, falling thereof, shall be entirely yours and the Institute shall in no way be responsible for the same.
- f) The bidder/Consultant must get acquainted with the proposed site for the work and study specifications and conditions before quoting the rates.
- g) **Terms of payment: - Terms & Conditions for payment to Consultant: -**  
After the award of work report of assessment of electrical load, proposal of new systems, total electrical load requirement, and capacity of equipment like VCB, DG set, panels, and OH line, etc to be submitted within one month from the date of award letter.  
**A. Payment terms PART-A (LT & HT WORK): -**  
1. 60% on completion of work listed above from item no. 4 PART-A -I LT SIDE(a) to (f) and II HT SIDE (a) to (h) of the scope of work.  
2. 30% on completion of installation work as mentioned from item no. 4 PART-A – I LT SIDE(g) to (l) and II HT SIDE (i) to (k) of the scope of work.  
3. 10% payment on completion of satisfactory testing and commissioning of work.  
**B. Payment terms PART-B: -**  
1. 30% on submission of the details on completion of work listed above from item no. 4 PART-B (a) of the scope of work.  
2. 60% on completion of NOC work as mentioned from item no. 4 PART-B( b) to (d).  
3. 10% payment on completion of satisfactory testing and commissioning of work.
- h) The rates are fixed and shall be valid for the entire duration of work.

C.E, Estate  
MDI Gurgaon



**SECTION - IV**  
**BIDDER/CONSULTANT DETAILS FORM**

S.No	Description	Information
1	Name of Tenderer /Bidder	
2	Details of Registration of Bidder/Consultant (attach certificate of registration) as applicable	
3	Details of Electrical License CAT . 'A' or 'B'.	
4	Details of Earnest Money Deposit	DD No. .... date ..... of Rs. 10,000/- drawn on Bank ..... Payable at .....
5	Full Address of Registered Office: Telephone No.: FAX No.: E-Mail Address :	
6	Full address of Operating Branch/Office: Telephone No. FAX No. E-Mail Address	
7	Banker of Bidder/Consultant (Copy of canceled cheque)	
8	PAN No./GIR No. (Attach attested copy)	
9	GST Registration No (Attach attested copy)	

Signature of authorized person

Official Seal





**SECTION - V**

**AVERAGE ANNUAL TURNOVER**

(To be certified by a practicing Chartered Accountant)

Financial Year	Annual Turnover (Rs.)	Average Annual Turnover (Rs)
2018-19		
2019-20		
2020-21		
2021-22		
2022-23		

Signature of CA Firm

Date:-

Place:-

Official Seal



**SECTION - VI**  
**EXPERIENCE FOR PROVIDING SIMILAR SERVICES**  
(On the Bidder/Consultant letterhead)

(Details of the major **similar contracts handled** during the last five years (i.e., 2018-19, 2019-20, 2020-21, 2021-22 and 2022-23) in the following format (if the space provided is insufficient, a separate sheet may be attached):

S.No	Name of the Client, Address, Telephone No.	Year	Amount of Contract (INR)	Proof attached (Yes / No)
Year 2018-19				
1				
2				
3				
Year 2019-20				
1				
2				
3				
Year 2020-21				
1				
2				
3				
Year 2021-22				
1				
2				
3				
Year 2022-23				
1				
2				
3				

Submit the copy of work orders along with satisfactory completion certificate issued from at least three client's, to whom services have been provided by the bidder/Consultant in the past. The certificate should preferably be from Govt organizations/PSUs/MNCs/large-size corporates and a self-attested copy of the same should be submitted. Please attach extra sheet if required.

Signature of authorized person

Name: .....

Date: .....

Place: .....

Official Seal



## SECTION - VII

### SELF-DECLARATION FOR NON BLACK LISTING

Date:...../...../.....

Chief Administrative Officer (Institutional Services)  
Management Development Institute Gurgaon  
Mehrauli Road, Sukhrali, Gurgaon-122007 (Haryana)

Dear Sir/Madam,

In response to the Tender Document for Selection of bidder/Consultant for "**Engagement of Electrical consultant for (a) electrical audit of existing old building. (b) Enhancement of Electrical Load MDI Gurgaon Campus**", I/we hereby declare that presently our company/firm has not been ineligible for corrupt & fraudulent practices either indefinitely or for a particular period of time by any State / Central Government / PSU / Autonomous Body.

We further declare that presently our Company/firm..... is not blacklisted or debarred and not declared ineligible for reasons other than corrupt & fraudulent practices by any State / Central Government / PSU / MNC on the date of Bid Submission including violation of relevant labour laws.

If this declaration is found to be incorrect then without prejudice to any other action that may be taken, our EMD may be forfeited in full and the bid, if any to the extent accepted may be cancelled at any stage and the contract may be terminated and we shall be barred from bidding in future against any other tender.

Thanking you,

Signature of authorized person

Name:.....

Place:.....

Date:.....

Official Seal





**FINACIAL BID PROFORMA**

(To be printed on the letterhead of the tenderer,  
and to be sealed in a separate envelope)

**"Engagement of Electrical consultant for (a) electrical audit of existing old building. (b) Enhancement of Electrical Load MDI Gurgaon Campus".**

S. No	Description	Amount in Figures (Rs) without GST	Amount in words(Rs.) without GST
1	<b>PART-A</b> Engagement of Electrical consultant for electrical audit (refer to scope of work for details 4 PART-A – I , LT SIDE & II HT SIDE (page No.5 -7 )		
2	<b>PART-B</b> Enhancement of Electrical Load MDI Gurgaon Campus (refer to scope of work 4 PART-B (page No.7- 8 )		
	<b>* GST Extra as applicable</b>		

**Note:-** The bidders may note that the Institute at its own discretion may engage one or more consultants for the work (PART-A and or PART-B). No justification on the same shall be entertained.

Signature of authorized person of the bidder/Consultant

.....

Name: .....

Date: .....

Place: .....

Official Seal



**CHECKLIST FOR BIDDER/CONSULTANT**

Sl. No.	Details	Document attached YES/NO
a.	Self-attested copy of the Registration Certificate	
b.	Self-attested copy of the Electrical Licence of CAT.'A' & 'B'.	
c.	Self-attested copies of the GST registration certificate and PAN.	
d.	Statement of Average Annual Turnover of five financial years i.e. 2018-19, 2019-20, 2020-21, 2021-22 and 2022-23.	
e.	EMD of the required amount as specified in this tender document.	
f.	Cancelled Cheque	
g.	Self Declaration stating that the bidder/Consultant has not been blacklisted by Centre/ State Government/ PSU/ MNCs/ Large size corporates as per the format in this tender document.	
h.	Experience proof documents (Work Orders/P.O. and Successfully Completion certificates) issued by the competent authorities of the organizations served on the organizations letter head during financial years i.e. 2018-19, 2019-20, 2020-21, 2021-22 and 2022-23.	

