



**MDI**  
GURGAON

Management  
Development  
Institute

MDI/Estates/Disposal item/2022

01<sup>th</sup> December 2022

**Sub: Inviting sealed quotations for disposal of Electrical, Air conditioning, Furniture & fixture items at MDI Campus Gurgaon.**

Dear Sir,

1. Sealed quotations are invited for **disposal of Electrical, Air conditioning, Furniture & fixture items at MDI Campus Gurgaon**. The quotation should be submitted in a sealed cover addressed to:

The C.E  
Management Development Institute  
Mehrauli Road,  
GURUGRAM - 122001

2. So as to reach up to 3.00 PM on or before 09<sup>th</sup>December,2022. The details of the scope of services/work to be provided are as under: -
3. The rates of items being quoted will include the cost of material, wastage, labour etc. However, the GST, TCS to be paid should be mentioned separately. Thus, the cost of items being quoted in the BOQ will be exclusive of taxes.
4. The schedules of quantities for Items are enclosed at **Annexure-A** The terms and conditions are given below: -
5. **Terms and Conditions: -**
  - a. The rate quoted shall be inclusive of all types labour etc, however, the GST, TCS to be paid should be mentioned separately.
  - b. You shall make your own arrangements for lifting and carriage of all the material from the MDI Gurgaon.
  - c. The rates quoted shall be final and no negotiation will be done thereafter.
  - d. Once the rates quoted by the agency are accepted by MDI, the agency will be informed to deposit the amount by means of a DD in favor of MDI Gurgaon and once the amount is credited with the institute, the agency will be given one week's time maximum to take the equipment's.
  - e. MDI shall have the right to reject any or all the quotations without assigning any reason whatsoever.
  - f. You may visit the site to assess the namely items material which are being offered for disposal before submitting the quotations the material items are stored at different location of campus.

Thanking you,

(D S Rawat)  
C.E

Encl: - Annexure-A

**ANNEXURE- A**

S. No	Description of Items	Qty	Rate	Amount
1	Disposal of Old Items: -  1. Electrical (Exhaust Fan, Ceiling wall mounted Fan, Stabilizer.  2. Air Conditioning (Water Cooler, Window AC.  3. Furniture (Revolving chair, PVC Chair, Single Bed, Center Table, Steel Table, Study Chair, Study Table, Three Seater Sofa, Sofa Chair, Wooden Book shelf, Wooden Almira, Side table, Study Chair) & GYM Equipment.	L.S		
		Total Amount		
		GST @18%		
		TCS@1%		
		Grand Total (Inclusive GST+TCS)		

