

**MANAGEMENT DEVELOPMENT INSTITUTE
GURGAON**

Admin. Circular No MDI/Admin./ 49 /2021 dated 6th September, 2021

Sub: Reconstitution of Committee to look into the grievances pertaining to the Sexual Harassment Complaints

In terms of the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013, with a view to provide the protection against Sexual Harassment of Women at Workplace and for the prevention and redressal of complaints of Sexual Harassment and for matters connected therewith or incidental thereto, the Internal Complaints Committee comprising of the following members has been reconstituted by Board of Governors, MDI in its meeting held on 13th August, 2021 in respect of MDI Gurgaon.

1. 3 Nominees from Academic Staff

- a) Dr. Neera Jain, Professor- Presiding Officer
- b) Dr. Ritu Srivastava, Assistant Professor
- c) Dr. Shiv Shankar Tripathi, Assistant Professor

2. 2 Nominees from Non-Academic Staff

- a) Shri. Rakesh Kumar Sharma, Deputy Administrative Officer
- b) Ms. Priyanka Goel, Senior Assistant

3. 1 External Expert

- a) Ms. Archana Yadav

4. 2 Girl Student nominees from 1st Year Batch

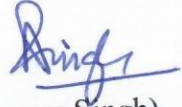
- a) Ms. Steffi Sinha- BM (2021-22)
- b) Ms. Bhavya M. Rao - PGP-HRM (2021-23)

The Complaints Committee will be responsible for redressal of the complaints made by the victim and ensure time bound treatment of the complaint as provided in the Act. The New ICC Committee will take over from old Committee with immediate effect.

The Presiding Officer and other members, except student members, of the Internal Complaints Committee shall hold the office for a period of 03 years from the date of notification. The student members shall hold the office for period of one year only. The student nominees shall be replaced with new students every year.

The member appointed as External Expert shall be paid honorarium @ Rs. 3000/- for holding each proceedings of the Internal Complaints Committee.

This Circular supersedes all Circulars issued earlier, related to ICC. This issues with the approval of Competent Authority.


(Arun Kumar Singh)
Chief Administrative Officer

Distribution:

1. All Committee Members
2. Director's Sectt. (For kind information of Director)
3. All Deans
4. All Faculty and Staff
5. Notice Boards