

May 13, 2022

Sub: Provisional Admission to PGDM/PGDM-HRM/PGDM-IB (2022-2024)

Dear **Candidate**

Congratulations on making it to Post Graduate Programme at MDI Gurgaon. We are pleased to offer you provisional admission to **PGDM/PGDM-HRM/PGDM-IB (2022-2024)**. Please find below information pertaining to the admission offer:

- The Programme is scheduled to commence with the registration on Sunday, 24th July, 2022 and classes will commence from Monday, 1st August, 2022 (Tentatively). In case of any change of dates, the notification will be displayed on the MDI Gurgaon website.
- In the meantime, you are required to deposit the first instalment of fees of Rs. 6,00,000 (Rupees Six lacs only) through one transaction only latest by **Saturday, 11th June, 2022** towards the acceptance of admission offer failing which, your candidature stands automatically cancelled.
- The fee of the programme is subject to revision, the same will be put-up on the web portal in due course. Accordingly, the remaining installments of fee is to be deposited as per the timelines given.
- Please pay the instalment of fees on or before the last date of payment as mentioned above by NEFT/RTGS from any Bank having the facility of making bank transfer of money to the bank Account of MDI as per the details of the bank mentioned below. Please note that after remittance of money, you must send the following information by e-mail to admissions@mdi.ac.in with the subject 'Payment of Admission Fee', 'Instalment I' or 'Instalment II', as the case may be.

CAT Registration number or GMAT Application no.	
Name of the Student	
Programme for which the fee is paid (Fee submitted will be considered against the Programme mentioned).	
Amount remitted	
UTR number (To be obtained from the remitting bank after remittance)	
Name and Branch of the Bank	
Name of the Account holder from which the payment has been made	

Kindly note that the date of e-mail received by MDI with all the above details shall be considered as the date of receipt of fees.

- The details of the bank account of MDI Gurgaon for fee remittance are given below:

Account Holder Name	Management Development Institute
Bank Name	Union Bank of India (Erstwhile Corporation Bank)
Branch Name & Address	Union Bank of India Sector-14, Gurgaon (Haryana) Phone No. 0124-2225233/34
Account Type	SAVINGS BANK
Account No.	520141001478504
RTGS/IFSC Code	UBIN0904490

- For joining details and registration, please contact Graduate Programme Office on 0124-4560386/540/605 only in case of urgent matters. Hostel Boarding and Lodging facilities will be available as per guidelines from the Government of India and AICTE.
- You are required to produce/submit the following certificates at the time of registration:
 - a) Original certificates/ mark sheets of 10th, 12th, Graduation and post-Graduation (If applicable), work experience and self-attested copies of all.
 - b) Candidates in their final year/term or candidates unable to receive their graduation final year results/certificates are required to produce proof of successful completion of the graduation on or before December 31, 2022.
 - c) Medical fitness certificate from a qualified (Regd. Medical Practitioner) MBBS/MD from Government/private hospital.
- In case of withdrawal from admission, the withdrawal intimation must be made through a reply email to admissions@mdi.ac.in with details of your Account Holder Name, Account No, Bank name and Branch, RTGS/IFSC Code.
- If you withdraw on or before 13th September, 2022 the fee paid by you will be refunded after deducting Rs.1000 (Rupees One Thousand only) as a processing fee plus pro rata fee of your attendance in the programme.

- In case your withdrawal communication through email is received after 13th September, 2022, there will be no refund of the fee.
- The admission to the Programme will be considered final only after the last date of withdrawal.
- For any further clarification(s), please contact Administrative Officer (Admissions) at Ph: 0124-4560555/666 from Mon-Fri during 10:00 am. to 5.00 pm.

As per AICTE Guidelines, some of the seats are available under the Tuition Fee Waiver (TFW). Hence, after the admission process is over, a separate merit list of students eligible for the TFW Scheme will be finalized and the entitled students in order of merit will be benefitted accordingly under the scheme.

As a proof of the eligibility of a candidate for the TFW scheme, the candidates will be required to provide one of the following certificates:

1. Family income certificate issued by any Govt. revenue authority (Year 2021-22)
2. Economically Weaker Section (EWS) Certificate (Year 2021-22)
3. Non-Creamy Layer certificate issued by a Govt. body (Year 2021-22)

In case your total family annual income is upto or less than Rs. 8.00 Lacs, please provide one of the above documents along with first installment of fee and provide the following details, failing which, you will not be considered for benefits under the TFW Scheme. Please fill the below mentioned detail in your own Handwriting and send the scanned copy of the same along with one of the income proof documents as stated above:

Name	
CAT Regn. No.	
Total family annual income (INR)	
Certificate provided (Please tick)	<ol style="list-style-type: none"> 1. Family income certificate issued by any Govt. revenue authority (Year 2021-22) 2. Economically Weaker Section (EWS) Certificate (Year 2021-22) 3. Non-Creamy Layer certificate issued by a Govt. body (Year 2021-22) <p>(Please provide a copy of the income certificate, as ticked by you through return mail along with this signed and scanned copy of this Performa).</p>
Programme for which the fee is paid (Fee submitted will be considered against the Programme mentioned).	
<p><u>Undertaking</u></p> <p>I undertake that the detail about the family income provided by me is CORRECT and in case, if it is found that the detail provided by me is FALSE. My Admission in the Programme will be CANCELLED and I will be liable to face the disciplinary action, as may deem fit by the management of MDI Gurgaon.</p>	<p>Signature of Candidate_____</p> <p>Signature of Parents_____</p> <p>(NAME OF PARENT _____)</p> <p>Date_____</p>

Your candidature is subject to be revoked if it is found that you do not satisfy the minimum eligibility requirements of the Programme and/or any information submitted by you for admission at MDI is found to be incorrect or false.

With best wishes,

GP Admissions Office