

Management Development Institute, Gurgaon
Admissions Office

Prof. Daisy Chauhan
Chairperson (Admissions)

13th June 2017

Dear Candidate

Sub: Admission to Post Graduate Programme (PGP 2017-2019)

Congratulations for making it to Post Graduate Programme at MDI. We are pleased to offer you provisional admission to **PGPM/PGP-HRM/PGP-IM**. Some important information pertaining to the admissions offer is given below:

- The programme is scheduled to commence on Wednesday, 14th June, 2017
- In the meantime, you are required to deposit fees as mentioned below:
 1. The first installment of Rs. 3,00,000/- (Three lakhs only)
 2. The second installment of Rs. 3,00,000/- (Three lakhs only).

Both the installments must be paid through NEFT/RTGS latest by Monday, 19th June, 2017, 1700 hrs. You can immediately join the programme after making the payment.

Please pay first and second installment of fees on or before the last date of payment as mentioned above by NEFT/RTGS from any Bank having the facility of making bank transfer of money to the bank Account of MDI as per the details of the Bank mentioned here with. Please note that after remittance of money the student must send the following information by e-mail to admissions@mdi.ac.in :

- CAT Registration number
- Name of the Student
- UTR number (To be obtained from the remitting bank after remittance):
- Name of the account holder from which the payment has been made.
- Amount remitted
- **Kindly note that the date of e-mail received by MDI with all the above details shall be considered as the date of receipt of fees. Also note that while filling up the NEFT/RTGS form please enter your name and CAT registration number clearly.**
- The details of the bank account of MDI in which the fees is to be remitted are as follows:

Account Holder Name	Management Development Institute
Bank Name	Corporation Bank
Branch Name & Address	Corporation Bank Sector-14, Gurgaon (Haryana) Phone No. 0124-2225233/34
Account Type	SAVINGS BANK
Account No.	044900301005275
MICR Code	110017016
SWIFT Code	CORPINBB449
RTGS/IFSC Code	CORP0000449
ABB Code	0449

- You will be considered for the programme of your higher preference (if applicable) only if you make the payment of the fees by due dates.
- MDI reserves the right to increase fee and other charges during the academic year as mentioned in the programme brochure.
- The programme is scheduled to commence on Wednesday, 14th June, 2017. Registration is scheduled at 14:30 hrs on Wednesday, 14th June, 2017 at Graduate Programme Office, MDI Gurgaon. For joining details and registration, please contact GP Office (Ph:0124-4560386/540/605). Accommodation in the Hostel will be available from Monday 12th June, 2017 and on arrival please report at Hostel Office, Change Masters', MDI Gurgaon. For hostel accommodation, please contact hostel office at 0124-4560509.
- You are required to submit the following certificates at the time of registration on 14th June 2017:
 - a) Original passing certificates/ mark sheets of 10th, 12th and Graduation level and self-attested copies thereof.
 - b) Candidates appearing for the final exam for the Bachelor's degree and completing all requirements for obtaining the Bachelor's degree by 30th June 2017 have to furnish evidence to that effect latest by 1st October, 2017. Otherwise they will be asked to withdraw from the programme.
 - c) Medical fitness certificate from a qualified (Regd. Medical Practitioner) MBBS/MD from Government/private hospital.
- In case of withdrawal from admission, the withdrawal intimation must be made through a written communication by reply email along with Account Holder Name, Account No, Bank name and Branch, RTGS/IFSC Code
- For any further clarification(s), please get in touch with the undersigned or the Administrative Officer (Admissions) Ph: 0124-4560555/666. Office timings are from Mon-Fri 10:00 hrs. to 17:00 hrs.

With best wishes,

Prof. Daisy Chauhan
Chairperson (Admissions)