

**Prof. D P Goyal**

Dean, Graduate Programmes

May 19, 2017

Dear Mandevian,

It gives us immense pleasure to welcome you for the Post Graduate Programme 2017-19 to the MDI campus in Gurugram. Please plan your arrival so as to reach MDI latest by 1.00 pm. on Tuesday, 14th June, 2017 positively. On reaching the campus you may contact the Hostel Supervisor for your room allocation.

- **Induction Programme scheduled during 15-21 June, 2017 and Academic Session starts on June 22, 2017**
- **Registration 2:30 - 3:30 p.m. on Tuesday, June 14, 2017 at Gurukula Building, MDI Campus.**

You are required to submit the following certificates at the time of registration on 14th June 2017:

- Original passing certificates/mark sheets of 10th, 12th and Graduation level and self-attested copies thereof.
- Candidates appearing for the final exam for the Bachelor's degree and completing all requirements for obtaining the Bachelor's degree by 30th June 2017 have to furnish evidence to that effect latest by 1st October, 2017. Otherwise they will be asked to withdraw from the programme.
- Medical fitness certificate from a qualified (Regd. Medical Practitioner) MBBS/MD from Govt./private hospital.
- Experience certificate/ relieving certificate from employer (if applicable)
- Two passport size photographs  
(with name and roll number overleaf - list of students with roll no. will be displayed on notice boards)  
(any other relevant certificates for verification and record keeping.)
- Notebooks, pencils, pens, scale, CDs, Pen drive, calculators are essential during the course of your studies here.
- Each hostel room has access to MDI-Intranet thru a LAN PORT & Wi-Fi. You are advised to bring your own laptops/desktops.
- Each Hostel room is provided with a hard bed (without the mattress), study table, a chair and almirah. Also you are required to carry your own lock for the room and other furnishings, like, a mattress, pillow, bedsheet and bucket, etc.

The Institute is located at the junction of Mehrauli-Gurgaon Road and New Delhi Jaipur Highway NH-8 (Sector 17, Gurgaon). The Campus is about 15 Kms. from the Indira Gandhi International Airport ( Terminal – 3) and Palam Airport (Domestic- IGIA Terminal – 1) and 28 Kms. from Connaught Place/New Delhi Railway Station and 32 Kms. from Nizamuddin Railway Station.

To reach MDI Campus from Airport/New Delhi Railway Station, DLY taxis are available. The normal charges for these taxis are Rs. 450-500/- from International and Domestic Airport, Rs.600-700/- from Delhi/New Delhi Railway Station. Frequent Haryana Roadways Busses ply between Dhaula Kuan, Sarai Kale Khan, Inter State Bus Terminal, New Delhi and Gurgaon. Metro Rail is also available from New Delhi Railway Station up to Huda City Centre which is at a distance of about 1.5 Km from MDI Campus.

In case you may need any additional information please feel free to Contact:

**Graduate Program Office**

Tel: 124- 4560393, 4560283, 4560605, 4560540 Fax: 124-4560007

Email: rakesh.sharma@mdi.ac.in; srikanth@mdi.ac.in;

**Hostel Office (Change Masters R.No-135)**

Tel: 124- 4560509, 4560683

Email : sg@mdi.ac.in, pardeep.kumar@mdi.ac.in

Looking forward to meet you at MDI.

Convey our regards to your parents and we look forward to having them sometime on campus.

With best wishes,

Yours sincerely,

  
(D P Goyal)